

# Graduate Students' Forum

Minutes: 19 June 2014

**Attending:** LG Lise Gough  
KS Kumar Sharad (Security)  
IT Ivo Timoteo (AI&B) [Secretary]  
VI Vaiva Imbrasaite (Rainbow)  
DT Daniel Thomas (DTG)  
AR Andrew Rice (GEC) [Chair]  
RK Ramana Kumar (PLS)  
GS Gheorghe Sarbu (CAG)  
SB Sandro Bauer (NLIP)  
IBP Ian Burton-Palmer (BSM)

## 1 Apologies

Jon Crowcroft, Matthew Grosvenor (SRG), and Meng Zhang (MPhil).

## 2 Minutes of last meeting

Approved.

## 3 Matters Arising

i. *Unofficial PhD guide (VI, SMB)*

Postponed with the understanding that it should be online by the third week of September.

ii. *Pictures from pizza lunch (VI)*

They are now online.

iii. *Department pancake day (DT)*

This event was changed into a barbecue and we would like to organize a few more over the summer.

DT will prepare a barbecue guide.

IBP said we could use the second floor terrace as it has electric sockets.

iv. *CL L<sup>A</sup>T<sub>E</sub>X bootcamp (DT)*

This item was dropped.

v. *MRSS budget*

Microsoft has generously reduced the price.

vi. *Bicycle security (MG)*

IBP informed the GSF that a bike shed was being built and that there would be two phases:

- (a) encase the bike shed to force people to go through CCTV covered areas;
- (b) if needed add card readers and gates.

vii. *RT ticket software update (GS)*

GS was promised that the software update would be done by the end of the summer.

viii. *GSF supervising hours survey*

DT made a graph with the results from the survey that showed the inequity in the hours spent supervising by different people in the lab.

VI suggested that supervision training could be made compulsory during the induction week.

DT and AR will write a report and present it to the teaching committee.

ix. *Bicycle maintenance course (IT)*

IT will speak with the local shops to see if they are interested in providing the course. It was also suggested that it could be a repairing workshop where people would bring their own bikes and repair them under supervision and guidance by the bike mechanics.

## 4 Sys-admin feedback

LG informed the GSF that when the MPhil students were printing their dissertations the printers consistently crashed.

## 5 Departmental announcements

The open day will be in the lab on the third and fourth of July. All the students interested in Natural Sciences will come to the lab therefore we should make an effort to show our work.

## 6 Staff-student consultative forum

There is no longer a “no cycling” sign on the cycling lane.

## 7 Researcher development

AR will try to create a Post-doc students forum. We will be focusing on keeping about the same activities next year. We will try to acquire more Lego bricks for some of the activities.

## 8 Student feedback

VI: some bins are not cleaned frequently enough. IBP will contact the contractor.  
DT: tea towels are not changed frequently enough in the kitchen; there was the suggestion of installing an outdoor table tennis table under the coverage (near cafeteria) – DT will investigate this possibility; some problems related to bicycle security were reported.

## 9 Date of next meeting

Around the first of October.

## 10 Any other business

None.