



Wellbeing Committee Meeting

1.45 p.m., Friday, 25 June 2021
(via videoconference)

Agenda

Committee Members:

Prof Andy Rice (Chair, ACR)
Jo de Bono (JD)
Caroline Stewart (CS)
Celia Burns (Notetaker, CB)

1. Apologies for Absence

2. Minutes of the Last Meeting

To approve the minutes of the meeting held on 29 April 2021 for publication on the Committee website.

3. Situation Update

4. Update on Action Items

i) Pulse survey results

ACR emailed Department members on 12 May 2021 to share the results from the two surveys.

ii) Proposed actions in response to the survey results

- *Proposed discussion points:* at the last meeting, it was agreed that it would be useful to convene a meeting of early-in-the-department academics to discuss the proposed wellbeing initiatives (recognition, resilience, and complaints) and, particularly, to explore the peer recognition issue. JD to report.
- *Mandated training:* at the last meeting, it was agreed that CB and CS would create a shared Google document of mandated and recommended training to discuss at the next meeting with a view to sending it to the Head of Department for her input. A Google document was shared with Committee members on 18 May. CS to report.

iii) Postgraduate Students' Forum (PSF):

In their feedback to the wellbeing initiatives discussion document, the PSF had suggested some activities. CB has fed back to the Secretary of the PSF the Wellbeing Committee's encouragement for the PSF to initiate those activities.

iv) Suggestion box for wellbeing:

At the last meeting, it was agreed that JD would liaise with Stewart Carswell to set up a suggestion box for wellbeing. JD to report.

v) The University's Draft Mutual Respect Policy

At the last meeting, Committee members agreed to consider the draft policy outside of the meeting and provide any comments to CB to consolidate and send on to the Head of Department. CB sent Committee members' comments to the Head of Department who found them very useful and has forwarded them to Miriam Lynn.

5. Expected Reports

i) Research Staff Forum (RSF) wellbeing report

An excerpt from the minutes of the RSF meeting held on 17 May 2021 is attached.

ii) Postgraduate Students' Forum (PSF) wellbeing report

A document showing feedback from the wellbeing initiatives discussion document is attached.

6. Discussion Item(s) for This Meeting

To be decided.

7. Next Discussion Item(s)

To consider what item(s) to discuss at the next meeting.

8. Any Other Business

9. Date of Next Meeting