

**UNIVERSITY OF CAMBRIDGE
FACULTY OF COMPUTER SCIENCE & TECHNOLOGY**

Chairman: Professor I. Leslie

Secretary: Ms D. E. Pounds

Minutes of the meeting of the Tripos Management Committee
held on Monday 21 January 2013 at 14:15 in SW00

Present

Dr Richard Gibbens (*Representative on
Mathematics Faculty Board*)
Dr Sean Holden (*Part II Course and
Supervision Co-ordinator*)

Prof Ian Leslie (*Chairman*)
Ms Dinah Pounds (*Secretary*)

UNRESERVED BUSINESS

1. Apologies for Absence

(member's travel was disrupted by snow)
Prof Ann Copestake (*Deputy Head of Dept*)
Dr Robert Harle (*Parts IA and IB Course Director and Chair of SSCoF*)
Prof Peter Robinson (*Exchange Programme Organiser*)

2. Sabbatical and other leave

None requested

3. Notification of any other business

The Chair requested discussion of items requiring consideration at the next meeting of this Committee.

MINUTES OF THE PREVIOUS MEETING

4. Approval of the minutes of the previous meeting

The minutes were approved and signed.

5. Matters arising

- i. Revision of Part IA course. In Dr Harle's absence, the Chairman discussed this item (see Item 10iii below).
- ii. The Chairman proposed that this Committee will publish a formal statement in response to student feedback rather than publishing the responses from students. The Committee supported this proposal which will be presented to Faculty Board for approval.

6. Reports from other committees

- i. Staff and Student Consultative Forum.
The Committee received the minutes of the SSCoF meeting held on 21 November 2012 but felt no action was required on this occasion.

7. Correspondence

- i. The Committee considered the supervision data provided by the Senior Tutor's Committee (item 2013-01-21a) but felt no action was needed.
- ii. The Teaching and Learning Support Steering Group (item 2013-01-21b) to be circulated again to all staff.

EXCEPTIONAL ITEMS

8. Revised Marking and Classing document.

The document is to be circulated to Faculty Board members before the Board next meets.

9. Teaching Administration

Supervision workshops. Ms D. Pounds reported that the Lab-led workshop had been successful with some useful feedback gained. In particular, supervisors would like feedback from supervisees and accreditation from the University for their work which would enhance their CVs.

10. Any other business

- i. The Chair would like members to consider next year's timetable and how to present feedback to students on Michaelmas term course surveys. To be discussed at the next meeting of this Committee.
- ii. Dr Gibbens presented his report on the Maths Faculty's proposed revision of the Maths for Natural Scientists course. The Maths Faculty's decision was not to change the course content. Although the material is not subject specific to Computer Science, this Committee felt the course still gave a sound mathematical foundation for our students.
- iii. In Dr Harle's absence, the Chair presented the findings of the current review of Part IA of the Computer Science Tripos and concluded that the review had not shown a clear view of a way forward. In the view of many Directors of Studies, the option to take Computer Science and Maths attracted applicants. In the expectation of considerable resistance, the Committee felt this option should not be removed. As an alternative, Dr D. Greaves is currently developing an Electrical Engineering option, deliverable in Paper 3 of the Tripos but open to Natural Scientists which may present a solution to unsuitable candidates taking CS with Maths. It is hoped this option may have less reliance on Physics and be more attractive to female applicants. The Committee welcomed this development and encouraged Dr Greaves to progress the proposal.

11. Date of next meeting

The date of the next meeting is 25th February 2013. The venue has been changed to SW00.