

FACULTY OF COMPUTER SCIENCE AND TECHNOLOGY  
TEACHING COMMITTEE MEETING

Chairman: Prof Larry Paulson

Secretary: Mrs Jennifer Underhill

Minutes of the meeting of the Teaching Committee held on  
Tuesday 9 February 2010, GC22, William Gates Building

**Present:**

Dr Ann Copestake  
Prof Anuj Dawar

Dr Rob Harle  
Dr Andrew Moore  
Prof Larry Paulson

Mrs Jennifer Underhill  
Dr Ian Wassell

**1. Apologies for absence**

Apologies were received from Miss Christine Northeast.

**MINUTES OF THE PREVIOUS MEETING**

**2. Approval of minutes of the previous meeting**

The minutes were approved and signed.

**3. Any matters arising from the previous minutes**

**3a. Item 9, 12 January 2010. Reading list for accepted candidates.**

It was agreed that the changes made to the reading list were satisfactory and the Teaching Committee were happy to approve them if the Chairman made the necessary fact checks in regards to the information.

**ACTION: LCP**

**3b. Age of Part II courses**

It was reported to the Teaching Committee that most courses had been updated within the last five years. Of those that had not, it was felt that as the material covered was classical, that it was unnecessary to make any updates at present. It was noted that MJCG is planning to condense Specification & Verification I and II into one course.

**STANDING ITEMS**

**4. Sabbatical leave and substitute teaching**

**4a. RJA has requested sabbatical leave for the calendar year 2011.**

The Teaching Committee agreed to revisit this request once they have consulted the exam structure for Part IB.

**4b. JGD has requested sabbatical leave during the academic year 2010-11.**

The Teaching Committee were happy with this proposal. The chairman is to contact Chris Town in order to see if he would be willing to cover the Computer Vision course during the sabbatical.

**ACTION: LCP**

**5. Review of staff-student consultative forum minutes**

Nothing to report.

**6. Revision of the Tripos**

**6a. How to Study Computer Science**

The Teaching Committee agreed to abolish the How to Study Computer Science lecture and decided that the RSI section of the lecture could be transferred to the lecture that takes place before the first practical session.

**6b. Digital Communications I – Completing transition**

The proposed changes to Digital Communications I have been noted, the Teaching Committee agreed to consider the proposal after the timetable has been consulted.

**6c. Timetabling of Part IA**

The Teaching Committee thanked RKH for tabling a timetable proposal for Part IA. It was agreed that RKH would approach the lecturers concerned and ask for opinions about the proposal. It was noted that the Chairman would talk to AH about streamlining the introductory lecture.

**ACTION: RKH & LCP**

**7. Liaison with the MPhil in ACS**

Nothing to report.

**8. Liaison with the MPhil in CSTIT**

Nothing to report.

**EXCEPTIONAL ITEMS**

**9. Any other business**

**9a. Feedback**

The Teaching Committee thanked RKH for providing an example of the new feedback system. It was agreed that the new feedback system was preferable to the previous system. It was agreed that the Chairman would discuss the possibility of changing over to the new system with GT.

**ACTION: LCP**

**10. Date of next meeting**

The next meeting will be held on Tue 9 Mar at 2:15pm in GC22