FACULTY OF COMPUTER SCIENCE AND TECHNOLOGY
TEACHING COMMITTEE MEETING

Chairman: Prof Larry Paulson   Secretary: Mrs Jennifer Underhill

**Minutes of the meeting of the Teaching Committee held on
Wednesday 30 September 2009, GC22, William Gates Building**

Present:
Dr Ann Copestake   Prof Anuj Dawar   Dr Rob Harle
Prof Larry Paulson   Dr Ian Wassell   Mrs Jennifer Underhill

1. Apologies for Absence
No apologies were received.

MINUTES OF THE PREVIOUS MEETING
2. Approval of minutes of the previous meeting
The minutes were agreed and signed.

3. Any matters arising from the previous minutes
Item 15a, June 2009. Any other business.

> The Teaching Committee had previously agreed to circulate the Head of
> Department's notice, the exam structure for 2009/10, and the Part III
> approval documents. It was noted that this had been done and the
> Teaching Committee were happy with the resulting decisions, firstly that
> the number of practical sessions in Part IA would be reduced from 17
> down to 10; and secondly, that the Computer Lab would eliminate
> negative marking.

STANDING ITEMS
4. Strategic discussion on course structure and content
Nothing to report

5. Sabbatical leave and substitute teaching
5a. Semantics of Programming Languages
It was announced that Peter Sewell had been awarded with a Royal
Society Fellowship and, as such, would be expected to reduce his
teaching load. It was noted that Sam Staton would act as a substitute
lecturer for Semantics of Programming Languages this academic year. It
was agreed that further discussion about the substitute teaching of his
lectures would be needed.

5b. Request for sabbatical leave from Larry Paulson
The request was noted.
5c. Request for sabbatical leave from Andy Pitts
The request was noted.

6. Review of staff-student consultative committee minutes
Nothing to report.

7. **Revision of the Tripos**
7a. Review of Part II
It was agreed that RKH and IJW would collaborate to create an advisory panel that would report to the Teaching Committee.

ACTION: RKH & IJW

8. **Liaison with the MPhil in ACS**
8a. Check that the MPhil merger is progressing as expected
The Teaching Committee were advised that the merger was going ahead as planned.
8b. Check that the MPhil merger is adequately publicised on the Computer Laboratory website
The Teaching Committee were happy to hear that changes to the website were planned to be made within the next week.

ACTION: AAC

9. **Liaison with the MPhil in CSTIT**
Nothing to report.

10. **Proposals for new courses, significant changes to courses, and removal of courses**
Nothing to report.

EXCEPTIONAL ITEMS
11. **Members of the committee**
It was agreed that no additional members of the Teaching Committee were required.

12. **Part IA co-ordinator**
The Teaching Committee felt that there were quite a few University Teaching Officers who would be able to take on this role. It was suggested that MGK may be a particularly good candidate. It was agreed that the Chairman would discuss this item with the Head of Department.

ACTION: LCP

13. **Any other business**
Nothing to report.

14. **Date of next meeting**
The next meeting of the Teaching Committee will be held on Tue 3 November at 2.15pm, in GC22.