

University of Cambridge Computer Laboratory Health and Safety Committee

Chairman: P Brooks

Secretary: H Scarborough

Minutes of the Health and Safety Committee meeting held Tuesday 15 June 2021 at 10am on Zoom.

Present: P Brooks, M McDonnell, H Neal, J Rook, H Scarborough, C Stewart

1. **Minutes of the last meeting**

The minutes of the last meeting were approved.

2. **Matters arising from the previous minutes**

Nothing to report.

3. **Correspondence**

Nothing to report.

4. **First Aid and Accidents**

Nothing to report.

5. **Workplace and Risk Assessments**

- 5.1 The Personal Emergency Evacuation Place for a student who is becoming a Research Student needs to be revised. The student is working remotely during Academic Year 2020 -21 and a change of working may be required from Michaelmas 2021 onwards.

ACTION: JR and Building Services

6. **Fire**

Nothing to report.

7. **Building Matters**

- 7.1 As IBP was not at the meeting, we wait for a report about the PAT testing discussion with the ED at the next meeting.

ACTION: Building Services

- 7.2 Leaks to SN and SC downpipes are ongoing.

ACTION: MMc

- 7.3 There are no changes to the COVID-19 safe working protocols.

8. **Lasers**

Nothing to report.

9. **West Cambridge Site**

- 9.1 With the onset of longer daylight hours, it is less obvious whether there are any new faults to the lights along the access road behind WGB and the footpath towards Clerk Maxwell Road. This item to be dropped from the Minutes.

10. **Any Other Business**

Nothing to report.

11. **Date of Next Meeting**

The meeting will be held at 10am on Tuesday 5 October 2021.