

**University of Cambridge Computer Laboratory  
Health and Safety Committee**

**Chairman:** Dr P Brooks

**Secretary:** Mrs K Ellis

Minutes of a meeting of the Health and Safety Committee held at 10.00 on Tuesday 27<sup>th</sup> April 2010 in room GS15, William Gates Building.

**Present:** Dr P Brooks (Chair)   Mrs K Ellis   Mrs M Levitt   Mrs C Matthews  
Mrs M Sammons

**Apologies:**

**1. Minutes of the last meeting**

The minutes of the meeting held on 9<sup>th</sup> February 2009 were approved and signed.

**2. Matters arising from the previous minutes**

None

**3. Correspondence**

None

**4. First Aid and Accidents**

The department ran a week long course, during which a large number of the visitors became sick. Although there was no First Aid help to be given, two First Aiders did attend the first incident, and gave general advice and recommended that he visit a GP. CM reported the Lensfield Road Practice is our local GP.

**5. Workplace and Risk Assessments**

None

**6. Fire**

None

**7. Building Matters**

None

**8. Lasers**

None

**9. West Cambridge Site**

**9.1 MAL reported on the main points from the West Cambridge Safety Meeting.**

- Cyclists were having problems in icy conditions at Clerk Maxwell Road cycle path.
- Two Granite Cubes had been incorrectly painted out the front of Microsoft. Microsoft has this in hand.

**10. Any Other Business**

None

**11. Date and Time of Next Meeting**

13<sup>th</sup> July 2010