

**The Directors of Studies in Computer Science Forum held on Friday 15 October 2021
at 14:00 in FW26 via Zoom**

Unconfirmed Minutes

Members

Prof J. Bacon (JE)	Prof S. W. Moore (TH)
Prof A. R. Beresford (Q)	Prof R. M. Mortier (CHR)
Prof A. F. Blackwell (DAR)	Dr R. D. Mullins (JN, PET)
Dr Luana Bulat (ME)	Dr S. Murdoch (CHR)
Prof P. J. Buttery (CAI-sabbatical)	Prof A. Mycroft (ROB)
Ms M. J. Cobby (Teaching Admin)	Ms H. Neal (Undergrad Admin/Minutes)
Dr Stephen Cummins (G)	Prof L C Paulson (CL)
Dr Carl H EK (JE)	Ms D. Pounds (Manager Teaching Admin)
Dr J. K. Fawcett (CHU,H,HH,LC,N,M,)	Dr A.S. Prorok (PEM)
Prof D. J. Greaves (CC)(Sabbatical leave)	Prof A. Rice (Q)
Prof T. G. Griffin (K)	Prof P. Robinson (CAI)
Dr R. K. Harle (DOW, F) (<i>Chair</i>)	Dr T. M. Sauerwald (EMM)
Dr S. B. Holden (T)	Dr R. Sharp (ROB)
Mr M. Ireland (SID)	Prof F M Stajano (T)
Dr A. Hutchings (K)	Mrs C. Stewart (Dept Sec)
Dr T. M. Jones (CAI)	Dr S. Taraskin (CTH)
Prof S. Keshav (FITZ)	Dr C. P. Town (W, JE)
Dr N. Krishnaswami (T)	Dr J. Vicary (K)
Prof N. Lawrence (Q)	Dr R. R. Watts (SE)
Prof C. Mascolo (JE-sabbatical)	Dr J. Yallop (ROB)
Russell Moore (CAI)	Dr Zheng Yuan (CC)

1. Apologies for absence

Marion Cobby
Hatice Gunes
Tim Griffin
Jamie Vicary

2. Minutes from previous meeting

The minutes were accepted as a true record.

3. Update on pending actions

The Chair requested members with outstanding desired admission numbers to return them promptly. DoS to discuss numbers with college admission tutors. Dr Sean

Holden raised the concern that numbers management has been in place for some years when it was only originally agreed for one year. The University has been made aware of the oversubscription for computer science. Capacity of lecture rooms in the Department is a key issue as is a shortage of supervisors. More incentives are needed and a centralised means to find supervisors. It was noted that Oxford have a centralised web app for supervisions.

4. Other matters arising

None

5. Tripos matters

6. All students are getting some in person teaching. IB have the least due to the personal circumstances of individual lecturers. More in person Q&A has been added in to compensate. A feedback forum for students on Moodle and the Department has been receiving robust feedback from the students. Matthew Ireland noted that students have been booking rooms and watching the lecture together. Members would welcome a forum for cross college students to get together to watch lecture videos. Students are missing interactions with each other in between lectures.

7. Chair of Examiner's report

Dr Greaves, the incoming Chair of Examiners reported that an instance of systematic cheating in the IA NST Maths exam had been brought to the attention of Faculty Board. This is being investigated by the Head of Department. There was no evidence of cheating in CST exams. The amount of time allocated for uploading scripts was quite short and the Department has requested students be given longer for this next year. Several students mislabelled scripts and these were redirected. One student missed some pages and asked for these to be included a day after the uploading period. This was not permitted.

Exams will be online again for 2022 and will be open book. Some Part 1B students have requested that 2023 exams also be online as they have never taken in- person exams. In this scenario students could be offered a mock exam. The final decision on exam conduct will be decided by the Exam Board.

8. Admissions

- i. *Number of applications.* There have been 1,400 application for 2022 to date and an estimate of 140 places requested by colleges. The TMUA has replaced the CTMUA. This test will take place on 28 October. The results are expected to be known late in November but in time for the start of college interviews which run from 6th to 17th December. Colleges are aware that travel arrangements for applicants have a turn-around time of 2 weeks.
- ii. *Numbers management* will remain in place this year.
- iii. *Subject Moderation and the Winter Pool dates.* The subject moderation interface will be used again this year and information will be online. The winter pool date is 11 January 2022 and will run as the usual 3 day online system. The poolside meeting will also be online.

- iv. *December cycle.* There will be no March admissions. Mature students will be catered for in the December cycle although this may change again in the future. Overseas CST applicant numbers are very much down this year. Admissions are currently being managed remotely.
- v. *Training session for new admitters,* there are two dates 1st and 30th Nov, this will be confirmed and the colleges will circulate this information.
- vi. *Data sharing* to aid admissions and correlate to tripos results was discussed.

9. **Exam entries for 2022.** Part IA and IB all take the same papers and are being auto-enrolled by the Student Registry. Part II should enrol themselves for their exam on CamSIS.

10. **Any other business**

There was general agreement to continue holding meetings online

11. **Date of next meeting Friday 14 January 2022**