

**Minutes of the Directors of Studies in Computer Science Forum held on Wednesday
1st July 2020 at 14:00 via Teams**

Members

Prof J. Bacon (JE)	Prof R. M. Mortier (CHR)
Prof A. R. Beresford (Q)	Dr R. D. Mullins (JN, PET)
Prof A. F. Blackwell (DAR)	Prof A. Mycroft (ROB)
Dr Luana Bulat (ME)	Ms H. Neal (Undergrad Administrator)
Dr Stephen Cummins (G)	Prof L C Paulson (CL)
Prof A. Dawar (R)	Ms D. Pounds (Manager Teaching Admin)
Dr J. K. Fawcett (CHU,H,HH,LC,N,M,)	Dr A.S. Prorok (PEM)
Dr D. J. Greaves (CC)	Prof. A. Rice (Q)
Prof T. G. Griffin (K)	Prof T. M. Sauerwald (EMM)
Dr H. Gunes (TH)	Dr R. Sharp (R)
Dr R. K. Harle (DOW, F) <i>Chairman</i>	Prof F M Stajano (T)
Dr S. B. Holden (T)	Mrs C. Stewart (Dept Sec)
Mr M. Ireland (SID)	Dr S. Taraskin (CTH)
Dr G.C. Jenkinson (ED,)	Dr G. Titmus (CAI)
Dr T. M. Jones (CAI)	Dr C. P. Town (W, JE)
Dr Martin Kleppmann (CC)	DR J. Vicary (K)
Dr N. Krishnaswami(T)	Dr R. R. Watts (SE)
Dr M. Mahmood (K)	Dr Jeremy Yallop (R)
Prof C. Mascolo (JE)	
Prof S. W. Moore (TH)	

1. Apologies for absence

2. Minutes from previous meeting The meeting on 24 April 2020 was cancelled due to the coronavirus outbreak and information disseminated to members via email. The minutes from the meeting held on 31 January 2020 were agreed.

3. Actions pending None

4. **Other matters arising** The decision of the Teaching Committee is that the penalty for late submission of coursework for Part II units should remain the same as for the Part II dissertations which is penalty = $(10 + n)/40 \times \text{mark}$.
5. **Discussion on the impact of the coronavirus on teaching in Easter term.**
Feedback on video-based teaching Lecturers often made these too long. Weaker students were tending to get behind. ARB to pass this feedback to lecturers. DoS were advised to keep to the pre-arranged supervision schedule.
6. **Practical work in 2020-21** It is expected that all lectures and practical work will be undertaken by video link. Some courses will reduce the number of ticks. Discussions are ongoing about IA Hardware, IB ECAD and IB Group Projects as to whether some work should be done face to face in socially- distanced conditions.
7. **Exam Publication date.** DoS requested the exam publication date be changed from Friday to Thursday to ensure DoS can speak to students before the weekend and support them if necessary. **Action DP**
8. **Admissions** JKF reported.
 - i. DoS were warned to expect more UK students but fewer overseas students.
 - ii. It is not yet known the net effect on numbers and the adjustment pool should be seen as an opportunity to bring to Cambridge applicants who did not receive an offer and who are from a widening participation background. The pool will operate on 9 August and information about any spare places will be circulated. **Action RKH, JKF.**
 - iii. For 2021-22, the Admissions Office were still in the process of planning. It is expected colleges will interview applicants without expecting them to come to Cambridge.
 - iv. **CTMUA** The test will be held on 4 November and results available by 16 November. Attendance in Cambridge is not required. In future years, the results will be available on 5 November and face to face interviews can be accommodated.
 - v. **CSAT** will be held as a virtual open day. Colleges will be asked to advise on how they will administer this,

The date of the next meeting is Friday 16 October 2020