

UNCONFIRMED

**Minutes of the meeting of the Directors of Studies Forum held on Friday 19 October 2018 at
2:00 in FW11**

Chairman Dr R. M. Mortier

Secretary Mrs M. Sammons

Members

Prof J. Bacon (JE)
Dr A. R. Beresford (Q)
Prof A. F. Blackwell (DAR)
Dr P. J. Buttery (CAI)
Dr D. Chisnall (ME)
Prof A. Dawar (ROB)
Dr J. K. Fawcett (CHU, N, M, HO, HH, LC)
Dr D. J. Greaves (CC) (Sabbatical leave)
Dr T. G. Griffin (K)
Mr C. K. Hadley (G)
Dr R. K. Harle (DOW, ED, F) (Sabbatical lve)
Dr S. B. Holden (T) (Sabbatical leave)
Mr M. Ireland (SID)
Dr G.C. Jenkinson (DOW, ED, F)
Dr T. M. Jones (CAI)
Mr M. Kleppmann (CC)
Dr A.V.S Madhavapeddy (PEM)
Dr K. Moody
Prof S. W. Moore (TH)

Prof C. Mascolo (JE)
Dr R. M. Mortier (CHR)
Dr R. D. Mullins (JN, PET)
Prof A Mycroft (ROB)
Prof L.C. Paulson (CL)
Ms D. Pounds (Manager Teaching Admin)
Prof P. Robinson (CAI)
Dr Bogdan Roman (CSAT representative)
Mrs M. Sammons (Teaching Admin Asst)
Dr T. M. Sauerwald (EMM)
Dr R. Sharp (ROB)
Prof F M Stajano (T)
Mrs C. Stewart (Dept Sec)
Dr S. Taraskin (CTH)
Dr G. Titmus (CAI)
Dr C. P. Town (W)
Dr R. R. Watts (SE, CL)

1. Apologies for absence.

Prof A.A. Copestake, Prof J.M. Bacon, Dr A.R. Beresford, Prof A.F. Blackwell, Dr D. Chisnall, Mr M. Kleppmann, Prof S.W. Moore, Dr A.C. Norman and Prof P. Robinson.

2. Minutes from the previous meeting

There was nothing to report

3. Matters arising

There were no matters arising

4. Tripos matters.

- i. **Examiner for NST IA Maths.** John Fawcett volunteered and is happy to be the IA NST Maths paper marker and organiser for another year. It was agreed that the role should be a member of the Department and should be factored into the departmental workload. John was thanked for continuing to administrate for another year.
- ii. **Duration of CSAT.** At present the test is a two hour test plus interview. Members discussed whether this was a reasonable workload. The overseas test is 90 minutes and is therefore deemed less favourable for overseas candidates. Members agreed they would prefer a shorter test for all candidates. ABR will consider ways of shortening the current test with his team.

- iii. **Overseas Test (CSAT like) and practice platform.** The test tries to think of an approach to solve arithmetic problems. The organisers have received positive feedback. Potential candidates are encouraged to have a look at the CSAT webpage where various tips and hints are offered.
 - iv. **CSAT sittings in December.** The tests begin on Thursday 29 November where 60% are held here in the Lab and 40% in colleges.
 - v. **Numbers management.** Applications offers and admissions have increased considerably for the Computer Science Tripos. This year applications for CS reached 1,304. It was noted that the MPhil course produces a higher level of workload per student. A unanimous vote agreed to apply for numbers management for a period of one year only. The following formula was agreed to calculate the number of offers for each college.
'The average number of offers in the last three years; round up. There will be a minimum of two offers available per college.' Members agreed a poolside meeting before tags expire to trade places for additional students tagged by a college.
 - vi. **CamSIS exam entries.** The correct exam enrolment for Part IA was clarified.
5. **Admissions figures.** CamSIS is unavailable at present and complete figures not yet available. There have been 1,304 applicants this year. This represents another increase in numbers although the rise is less steep than the past two years.
6. **Any other business**
None.
7. **Date of next meeting**
Friday 11 January 2019 2pm