

Only to be used for Student Maintenance payments

----- CLAIMANT DETAILS -----

If you have a personal reference number from a previous claim, please enter it here: _____

Personal Details

Status	Student Maintenance
Title*	
Forename 1*	
Forename 2	
Surname*	
Gender (circle)*	M / F / Unknown
Date of Birth*	
NI Number	

Address/Contact details

House Name	
Number/Street*	
Local Area	
Post Town*	
Post Code*	
County	
Country	
Email Address*	

* indicates mandatory fields

(email address is required to supply remittance advice)

Bank Details (UK only)

Bank Name*		Branch	
Sort Code*		Account Number*	
Roll Number (if applicable)			

For international payments, please complete form UPS IPO and send to the Payroll Department

Student's declaration

I confirm that I am a student at University of Cambridge and am not undertaking any work or performing any duties in relation to this payment.

Claimant Signature: _____

Date _____

For Department Use Only:

This form can only be used for Student Maintenance payments. The payment code is pre-populated in the payment details section.

Payment Code	Payment Reason
ST01	Studentship Maintenance

----- **PAYMENT DETAILS** -----

Number of Weeks for this claim: _____

Payment Code	Start Date	End Date	Accounting Code (24 Characters)	Description	£	£	£	£	p	p
ST01										
ST01										
ST01										
ST01										
ST01										
ST01										
ST01										
ST01										
ST01										

Processed by: _____ Date _____

Authorised by: _____ Date _____