

**UNIVERSITY OF CAMBRIDGE
FACULTY OF COMPUTER SCIENCE & TECHNOLOGY**

Chairman: Professor I. Leslie

Secretary: Ms D. E. Pounds

Unapproved Minutes of the meeting of the Tripos Management Committee
held on Monday 22 April 2013 at 14:15 in SW00

Present

Prof Ann Copestake (*Deputy Head of
Department*)
Dr Richard Gibbens (*Representative on
Mathematics Faculty Board*)
Dr Robert Harle (*Parts IA and IB Course
Director and Chair of SSCO*)

Prof Ian Leslie (*Chairman*)
Ms Dinah Pounds (*Secretary*)
Prof Peter Robinson (*Exchange
Programme Organiser*)

UNRESERVED BUSINESS

- 1. Apologies for Absence**
Dr Sean Holden
- 2. Sabbatical and other leave**
None requested
- 3. Notification of any other business**
None received

MINUTES OF THE PREVIOUS MEETING

- 4. Approval of the minutes of the previous meeting**
The minutes of the previous meeting were approved and signed.
- 5. Matters arising**
 - I. Dr R. Gibbens reported that no further developments from the NST Management Committee's review of Part IA Maths for Natural Science course have been received to date.
 - II. The Committee further discussed supervisions and expressed continuing concern that data analysis suggests a disparity of provision between colleges. However, it is the Committee's belief that Computer Science is one of the most highly supervised courses in the University and that CamCours data analysis may not give a true record. The Committee would like to see the raw data provided by CamCours before considering further action. **Action IML**
 - III. Publishing student survey data. The Committee proposed that this be done during the summer vacation and a request for funds to support a suitable person to undertake this task be made to the Research Development Fund Committee. **Action DP**
- 6. Reports from other committees**
Staff and Student Consultative Forum. (Item 2013-04-22a Minutes of the meeting held on Wednesday 13 March 2013). Dr Robert Harle reported.

- I. Students have requested that all lecture notes be posted 'one up' on the website to facilitate students reading them on mobile phones and tablets.
Action DP
- II. Dr Harle has received some pleasing positive feedback regarding audience participation in Dr Andrew Moore's lectures.
- III. The student representative for Part IB raised the issue of a perceived mismatch between some of the more applied courses whereby a significant proportion of the Databases course was presented with a theoretical bias and the Compiler Construction course was presented from a very applied point of view. The Committee agreed to further consider this as part of the forthcoming review of Part IB.

7. Correspondence

None received.

EXCEPTIONAL ITEMS

8. Revision of the Part IA course. (Item 2013-04-22b Proposal to revamp the Part 1A CST lecture timetable).

No objections to the proposed changes to Part IA were received. The Committee agreed to proceed with implementing the changes as outlined in Item 2013-04-22b for 2013-14. A Form and Conduct notice will be drafted for Faculty Board's approval and the Natural Science Management Committee informed. **Action IML**

9. 2013-14 timetable

The Chairman presented a draft timetable for 2013-14. To accommodate extending some Part II courses and moving others to earlier in the year, it is proposed to hold some Part II lectures at 9:00am. The Committee approved the draft as a basis for establishing a final version of the timetable. **Action IML**

10. Online teaching. (Item 2013-04-22c Prof Mike Gordon deferred from the previous meeting).

The Committee approved the proposal from Professor Gordon.

11. Archival policy for uploaded dissertations and code. (Item 2013-04-22d

Discussion paper from Dr Markus Kuhn)

The Committee welcomed an electronic archive for dissertations which will prove useful as a teaching resource and for student references but are concerned not to produce an overly complicated system requiring extensive administration. The Committee felt strongly that student permission should be sought before dissertations are made public and that code should not be made public. It was suggested permission be stated as part of the student declaration made on submission. The Chair will draft a response. **Action IML**

12. Any other business

None

13. Date of next meeting Monday 17 June. The venue is SW00.