

FACULTY OF COMPUTER SCIENCE AND TECHNOLOGY  
TEACHING COMMITTEE MEETING

Chairman: Prof Larry Paulson

Secretary: Mrs Jennifer Underhill

**Minutes of the meeting of the Teaching Committee held on  
Tuesday 18 May 2010, GS22, William Gates Building**

**Present:**

Dr Ann Copestake  
Prof Anuj Dawar

Dr Rob Harle  
Miss Christine Northeast  
Prof Larry Paulson

Mrs Jennifer Underhill  
Dr Ian Wassell

**1. Apologies for absence**

Apologies were received from Dr Andrew Moore.

**MINUTES OF THE PREVIOUS MEETING**

**2. Approval of minutes of the previous meeting**

The minutes were approved and signed.

**3. Any matters arising from the previous minutes**

**3a. Item 10a, 21 April 2010. Teaching Loads**

The Teaching Committee thanked JCU for preparing the data, showing lecturing and practical hours as timetabled for the Computer Science Tripos and MPhil ACS. They would like to note that determining the actual load of each member of academic staff will require more data.

**3b. Item 9, 21 April 2010. Lent Feedback**

RKH reported that he had contacted CARET in regards to the deletion of defamatory comments from the feedback system, but had not yet had a response.

**STANDING ITEMS**

**4. Sabbatical leave and substitute teaching**

4a. Simon Moore requested sabbatical leave during Easter Term 2011, the committee noted that this had been approved by email correspondence.

**5. Review of staff-student consultative forum minutes**

Nothing to report.

**6. Revision of the Tripos**

Nothing to report.

**7. Liaison with the MPhil in ACS**

Nothing to report.

**8. Liaison with the MPhil in CSTIT**

Nothing to report.

**EXCEPTIONAL ITEMS**

**9. Recording of Lectures**

The committee would like to thank Ian Davies, Brian Jones and JCU for their help with arranging the recording of lectures during the travel disruptions caused by the volcanic ash.

It was agreed that due to issues with equipment, worries that students would not physically attend lectures, and number of other concerns, lectures would not be recorded unless there was another situation where a number of students were unable to return to Cambridge.

It was noted that recording of lectures might be beneficial for outreach and the Teaching Committee may want to pursue this further next year.

**10. Any other business**

Nothing to report.

**11. Date of next meeting**

The next meeting will be held on Tue 22 June at 2:15pm in GS15