Minutes of the meeting of the Teaching Committee held on
Wednesday 21 April 2010, GS15, William Gates Building

Present:

Dr Rob Harle  Miss Christine Northeast  Mrs Jennifer Underhill
Dr Andrew Moore  Prof Larry Paulson  Dr Ian Wassell

1. Apologies for absence
Apologies were received from Prof Anuj Dawar and Dr Ann Copestake.

MINUTES OF THE PREVIOUS MEETING
2. Approval of minutes of the previous meeting
The minutes were approved and signed.

3. Any matters arising from the previous minutes
   3a. Item 5, 9 March 2010. Review of staff-student consultative forum minutes
   The chairman reported that he had contacted the Head of Department and the IT Committee in order to discuss
   the complaints about the audio-visual equipment in the lecture theatres.

   3b. Item 3a, 9 March 2010. Digital Communications I – Completing Transition
   The chairman reported that after a conversation with JAC, the names of Digital Communications I and II had
   been renamed to Computer Networking and Principles of Communication.

STANDING ITEMS
4. Sabbatical leave and substitute teaching
Nothing to report.

5. Review of staff-student consultative forum minutes
Nothing to report.

6. Revision of the Tripos
Nothing to report.

7. Liaison with the MPhil in ACS
Nothing to report.

8. Liaison with the MPhil in CSTIT
Nothing to report.

EXCEPTIONAL ITEMS
9. Lent Feedback
It was agreed that defamatory comments were not acceptable in the feedback system, RKH will contact the CARET
   team in order to see whether there is the capability to delete such comments in the new system.
It was noted that the Chairman would have a discussion with TGG in regards to the negative feedback about the
   Databases course.
   ACTION: RKH & LCP

10. Any other business
   10a. New feedback system
   It was agreed that JCU would contact the Part IB students to advise them to use the new system.
   ACTION: JCU

   10b. Teaching Loads
   It was agreed that CHN would send the draft timetable to the Wednesday mailing list.
   ACTION: CHN

11. Date of next meeting
The next meeting will be held on Tue 18 May at 2:15pm in GC22