

FACULTY OF COMPUTER SCIENCE AND TECHNOLOGY
TEACHING COMMITTEE MEETING

Chairman: Prof Larry Paulson

Secretary: Mrs Jennifer Underhill

Minutes of the meeting of the Teaching Committee held on
Tuesday 9 March 2010, GC22, William Gates Building

Present:

Dr Ann Copestake
Prof Anuj Dawar

Dr Rob Harle
Dr Andrew Moore

Prof Larry Paulson
Mrs Jennifer Underhill

1. Apologies for absence

Apologies were received from Miss Christine Northeast and Dr Ian Wassell.

MINUTES OF THE PREVIOUS MEETING

2. Approval of minutes of the previous meeting

The minutes were approved and signed.

3. Any matters arising from the previous minutes

3a. Item 6b, 9 February 2010. Digital Communications I – Completing Transition

The committee approved the suggestions. It was agreed that the Chairman would talk to JGD in regards to a title change.

ACTION: LCP

3b. Item 6c, 9 February 2010. Timetabling of Part IA

The committee approved the proposed timetable. It was noted that the secretary of the Faculty Board would write to Richard Jennings to formally advise of the removal of Professional Practice and Ethics from the syllabus. It was agreed that the Chairman would ask RJA to advise Richard Jennings about the removal of his course before he was notified formally.

ACTION: LCP

STANDING ITEMS

4. Sabbatical leave and substitute teaching

The Committee agreed to approve RJA's request for sabbatical. JCU to advise the Departmental Administrator.

ACTION: JCU

5. Review of staff-student consultative forum minutes

It was noted that there had been repeated complaints about the audio-visual equipment in the Lecture Theatres. It was agreed that the Chairman would talk to the Head of Department and also contact the IT Committee in order to resolve this issue.

ACTION: LCP

6. Revision of the Tripos

6a. Further Java

The committee approved the proposal to alter the marks awarded for practical work. JCU to notify ARB.

ACTION: JCU

7. Liaison with the MPhil in ACS

Nothing to report.

8. Liaison with the MPhil in CSTIT

Nothing to report.

EXCEPTIONAL ITEMS

9. Teaching Loads

The Joint Teaching Strategy Committee requested that the Teaching Committee consider the loads of the CSTIT lecturers for the academic year 2010/11. AAC reported that the CSTIT lecturers would be

developing new course material for the ACS and therefore would be unavailable to take on additional teaching hours until the academic year 2011/12.

10. Funding for Teaching

The Teaching Committee were requested by SWM to determine what departmental funding is available for teaching; it was agreed that the Chairman would ask MAL if there is any departmental funds to support undergraduate practical work. It was also noted by SWM that there may be external sources of funding available to RDM as he sits on the Intel Academic Advisory Council; the Teaching Committee agreed that they would be happy for RDM to pursue funding from external sources.

ACTION: LCP

11. Any other business

Nothing to report.

12. Date of next meeting

The next meeting will be held on Wed 21 Apr at 2:15pm in GS15