Minutes of the meeting of the Teaching Committee held on
Tuesday 9 March 2010, GC22, William Gates Building

Present:
Dr Ann Copestake
Prof Anuj Dawar
Dr Rob Harle
Dr Andrew Moore
Prof Larry Paulson
Mrs Jennifer Underhill

1. Apologies for absence
Apologies were received from Miss Christine Northeast and Dr Ian Wassell.

MINUTES OF THE PREVIOUS MEETING
2. Approval of minutes of the previous meeting
The minutes were approved and signed.

3. Any matters arising from the previous minutes
3a. Item 6b, 9 February 2010. Digital Communications I – Completing Transition
The committee approved the suggestions. It was agreed that the Chairman would talk to JGD in
regards to a title change. ACTION: LCP

3b. Item 6c, 9 February 2010. Timetabling of Part IA
The committee approved the proposed timetable. It was noted that the secretary of the Faculty Board
would write to Richard Jennings to formally advise of the removal of Professional Practice and Ethics
from the syllabus. It was agreed that the Chairman would ask RJA to advise Richard Jennings about
the removal of his course before he was notified formally. ACTION: LCP

STANDING ITEMS
4. Sabbatical leave and substitute teaching
The Committee agreed to approve RJA’s request for sabbatical. JCU to advise the Departmental
Administrator. ACTION: JCU

5. Review of staff-student consultative forum minutes
It was noted that there had been repeated complaints about the audio-visual equipment in the Lecture
Theatres. It was agreed that the Chairman would talk to the Head of Department and also contact the IT
Committee in order to resolve this issue. ACTION: LCP

6. Revision of the Tripos
6a. Further Java
The committee approved the proposal to alter the marks awarded for practical work. JCU to notify
ARB. ACTION: JCU

7. Liaison with the MPhil in ACS
Nothing to report. ACTION: JCU

8. Liaison with the MPhil in CSTIT
Nothing to report. ACTION: JCU

EXCEPTIONAL ITEMS
9. Teaching Loads
The Joint Teaching Strategy Committee requested that the Teaching Committee consider the loads of the
CSTIT lecturers for the academic year 2010/11. AAC reported that the CSTIT lecturers would be
developing new course material for the ACS and therefore would be unavailable to take on additional teaching hours until the academic year 2011/12.

10. Funding for Teaching
The Teaching Committee were requested by SWM to determine what departmental funding is available for teaching; it was agreed that the Chairman would ask MAL if there is any departmental funds to support undergraduate practical work. It was also noted by SWM that there may be external sources of funding available to RDM as he sits on the Intel Academic Advisory Council; the Teaching Committee agreed that they would be happy for RDM to pursue funding from external sources.

ACTION: LCP

11. Any other business
Nothing to report.

12. Date of next meeting
The next meeting will be held on Wed 21 Apr at 2:15pm in GS15