Minutes of the meeting of the Teaching Committee held on
Tuesday 9 February 2010, GC22, William Gates Building

Present:
Dr Ann Copestake Dr Rob Harle Mrs Jennifer Underhill
Prof Anuj Dawar Dr Andrew Moore Dr Ian Wassell
Dr Andrew Moore Prof Larry Paulson

1. Apologies for absence
Apologies were received from Miss Christine Northeast.

MINUTES OF THE PREVIOUS MEETING
2. Approval of minutes of the previous meeting
The minutes were approved and signed.

3. Any matters arising from the previous minutes
   3a. Item 9, 12 January 2010. Reading list for accepted candidates.
   It was agreed that the changes made to the reading list were satisfactory and the Teaching Committee
   were happy to approve them if the Chairman made the necessary fact checks in regards to the
   information.

   ACTION: LCP

   3b. Age of Part II courses
   It was reported to the Teaching Committee that most courses had been updated within the last five
   years. Of those that had not, it was felt that as the material covered was classical, that it was
   unnecessary to make any updates at present. It was noted that MJCG is planning to condense
   Specification & Verification I and II into one course.

STANDING ITEMS
4. Sabbatical leave and substitute teaching
   4a. RJA has requested sabbatical leave for the calendar year 2011.
   The Teaching Committee agreed to revisit this request once they have consulted the exam structure
   for Part IB.

   4b. JGD has requested sabbatical leave during the academic year 2010-11.
   The Teaching Committee were happy with this proposal. The chairman is to contact Chris Town in
   order to see if he would be willing to cover the Computer Vision course during the sabbatical.

   ACTION: LCP

5. Review of staff-student consultative forum minutes
   Nothing to report.

6. Revision of the Tripos
   6a. How to Study Computer Science
   The Teaching Committee agreed to abolish the How to Study Computer Science lecture and decided
   that the RSI section of the lecture could be transferred to the lecture that takes place before the first
   practical session.

   6b. Digital Communications I – Completing transition
   The proposed changes to Digital Communications I have been noted, the Teaching Committee agreed
   to consider the proposal after the timetable has been consulted.
6c. Timetabling of Part IA
The Teaching Committee thanked RKH for tabling a timetable proposal for Part IA. It was agreed that RKH would approach the lecturers concerned and ask for opinions about the proposal. It was noted that the Chairman would talk to AH about streamlining the introductory lecture.

ACTION: RKH & LCP

7. Liaison with the MPhil in ACS
Nothing to report.

8. Liaison with the MPhil in CSTIT
Nothing to report.

EXCEPTIONAL ITEMS

9. Any other business
9a. Feedback
The Teaching Committee thanked RKH for providing an example of the new feedback system. It was agreed that the new feedback system was preferable to the previous system. It was agreed that the Chairman would discuss the possibility of changing over to the new system with GT.

ACTION: LCP

10. Date of next meeting
The next meeting will be held on Tue 9 Mar at 2:15pm in GC22