

**University of Cambridge Computer Laboratory  
Teaching Committee**

Chairman: Dr Neil Dodgson

Secretary: Mrs Fiona Billingsley

Minutes of the meeting of the Teaching Committee held on Tuesday 20 May 2008 in GC22 in the William Gates Building

Present:   Dr Neil Dodgson                   Dr Alastair Beresford       Dr Ann Copestake  
          Dr Sean Holden                   Prof Alan Mycroft         Prof Andy Pitts  
          Dr Ian Wassell                  Miss Christine Northeast  
          Mrs Fiona Billingsley

**1. Apologies for absence**

An apology was received from Dr Frank Stajano.

**STANDING ITEMS**

**2. Sabbatical Leave and substitute teaching**

Nothing to report

**3. Review of course feedback**

Nothing to report

**4. Review of staff-student consultative committee minutes**

Nothing to report

**5. Revision of the Tripos**

ARB reported he had met with AFB and he agreed to give 12 lectures on 'Software Design' for Part IA. He is yet to meet with FMS to sort out arrangements for the three practical sessions which will correspond to his Algorithms course. The committee discussed whether the Discrete Mathematics mini-seminars should be scheduled for Lent or Easter Term. It was agreed that they shall run in Easter Term next year as a trial.

**6. Development of the new MPhil in Computer Science**

It was noted that the Council of the School of Technology is in agreement with the new MPhil going ahead. IJW circulated a draft programme specification, template module and a Masters module definition document for consideration (TC0708/16). It was agreed that NAD, IJW and Lise Gough will produce a draft course guide to be available for comment at the next committee meeting. It was suggested that a requirement should be that students have artefacts that can be shown to external examiners.

**7. Liaison with the MPhil in CSTIT**

Nothing to report

**8. Proposals for new courses, significant changes to courses, and removal of courses**

Nothing to report

**EXCEPTIONAL ITEMS**

**9. Timetable for 2008-09**

NAD was actioned to:

- Talk to MPF about lecturing Prolog
- Talk to AWM about lecturing C and C++
- Talk to RKH about lecturing Programming Methods
- Ask AD about marking Quantum Computing exam papers in Easter Term
- Talk to MJCG about giving the “How to write a dissertation” lecture

It was agreed that the Revision Skills lecture will be no longer given, as colleges provide support with revision.

#### **10. Exam Structure 2008-09**

The committee considered NAD’s proposed exam structure (TC0708/17). The proposed structures for Parts IA & II were approved. It was agreed that NAD seek feedback from members of staff at tomorrow’s Wednesday meeting on whether or not to pursue the “alternative” structure for Part IB.

#### **MINUTES OF PREVIOUS MEETINGS**

##### **11. Approval of minutes of the previous meeting**

Item 6 was amended to “IJW will have a draft module template for the committee to consider at the next meeting.” The minutes were agreed and signed.

##### **12. Any matters arising not already dealt with**

None

##### **13. Any other business**

None

##### **14. Dates of future meetings**

The next meeting will be at 10:30 on 24 June in room GS15.