University of Cambridge Computer Laboratory
Teaching Committee

Chairman: Dr Neil Dodgson  Secretary: Mrs Fiona Billingsley

Minutes of the meeting of the Teaching Committee held on Tuesday 20 May 2008 in
GC22 in the William Gates Building

Present:  Dr Neil Dodgson  Dr Alastair Beresford  Dr Ann Copestake
Dr Sean Holden  Prof Alan Mycroft  Prof Andy Pitts
Dr Ian Wassell  Miss Christine Northeast
Mrs Fiona Billingsley

1. Apologies for absence
An apology was received from Dr Frank Stajano.

STANDING ITEMS

2. Sabbatical Leave and substitute teaching
   Nothing to report

3. Review of course feedback
   Nothing to report

4. Review of staff-student consultative committee minutes
   Nothing to report

5. Revision of the Tripos
   ARB reported he had met with AFB and he agreed to give 12 lectures on ‘Software
   Design’ for Part IA. He is yet to meet with FMS to sort out arrangements for the
   three practical sessions which will correspond to his Algorithms course. The
   committee discussed whether the Discrete Mathematics mini-seminars should be
   scheduled for Lent or Easter Term. It was agreed that they shall run in Easter Term
   next year as a trial.

6. Development of the new MPhil in Computer Science
   It was noted that the Council of the School of Technology is in agreement with the
   new MPhil going ahead. IJW circulated a draft programme specification, template
   module and a Masters module definition document for consideration (TC0708/16).
   It was agreed that NAD, IJW and Lise Gough will produce a draft course guide to be
   available for comment at the next committee meeting. It was suggested that a
   requirement should be that students have artefacts that can be shown to external
   examiners.

7. Liaison with the MPhil in CSTIT
   Nothing to report

8. Proposals for new courses, significant changes to courses, and removal of courses
   Nothing to report

EXCEPTIONAL ITEMS

9. Timetable for 2008-09
   NAD was actioned to:
• Talk to MPF about lecturing Prolog
• Talk to AWM about lecturing C and C++
• Talk to RKH about lecturing Programming Methods
• Ask AD about marking Quantum Computing exam papers in Easter Term
• Talk to MJCG about giving the “How to write a dissertation” lecture

It was agreed that the Revision Skills lecture will be no longer given, as colleges provide support with revision.

10. Exam Structure 2008-09
The committee considered NAD’s proposed exam structure (TC0708/17). The proposed structures for Parts IA & II were approved. It was agreed that NAD seek feedback from members of staff at tomorrow’s Wednesday meeting on whether or not to pursue the “alternative” structure for Part IB.

MINUTES OF PREVIOUS MEETINGS

11. Approval of minutes of the previous meeting
Item 6 was amended to “IJW will have a draft module template for the committee to consider at the next meeting.” The minutes were agreed and signed.

12. Any matters arising not already dealt with
None

13. Any other business
None

14. Dates of future meetings
The next meeting will be at 10:30 on 24 June in room GS15.