

**University of Cambridge Computer Laboratory  
Teaching Committee**

Chairman: Dr Neil Dodgson

Secretary: Mrs Fiona Billingsley

Minutes of the meeting of the Teaching Committee held on Tuesday 22 May 2007 in FC22 in the William Gates Building

Present: Dr Neil Dodgson, Dr Ann Copestake, Dr Sean Holden, Dr Frank King, Miss Christine Northeast, Prof Andy Pitts, Dr Ian Wassell, Mrs Fiona Billingsley

**1. Apologies for Absence**

None

STANDING ITEMS

**2. Sabbatical Leave and substitute teaching**

It was noted that Ted Briscoe is to apply for sabbatical leave, but this does not affect the Tripos or Diploma.

**3. Review of course feedback**

Not applicable to this meeting.

**4. Review of staff-student consultative committee minutes**

Dr Holden reported that he had received positive comments from the students regarding Dr Dodgson's feedback, on behalf of the Teaching Committee, to the student body. This was in relation to the online course feedback received for Lent Term courses.

**5. Revision of the Tripos and Diploma**

It was noted Social and Political Sciences have agreed to our borrowing "Society, Interaction, and the Individual". The new structure and options for Part IA are now being advertised on our website. The University's online undergraduate prospectus will be updated accordingly. Necessary changes to Ordinances will go to Faculty Board next week (see TC07/11).

**6. Development of the new MPhil in Computer Science**

The committee discussed at great length the future of the proposed new MPhil course. The matter will be discussed further at Faculty Board next week.

**7. Liaison with the MPhil in CSTIT**

Nothing to report

**8. Proposals for new courses, significant changes to courses, and removal of courses**

Nothing to report

EXCEPTIONAL ITEMS

### **9. Electronic submission of student practical work**

There were recent e-discussions regarding the submission of the Part IB Prolog/C and C++ assessed exercise and the Part II dissertations and code. It was noted that the submission of the Prolog exercise had been problematic and it was agreed that Dr Dodgson will send an email to all students affected to reassure them that they will be awarded the tick if they can provide by Friday hardcopy evidence that their code works and does everything required. The Committee recommended that in future years, assessors be required to interview students in order to award the tick, rather than use electronic assessment.

It was noted that the online submission of Part II dissertations and code had gone smoothly, however the Committee was minded to recommend to the Examiners that next year the students be given detailed instructions at the beginning of the year in the pink project briefing booklet, rather than four days prior to submission.

### **MINUTES OF PREVIOUS MEETINGS**

#### **10. Approval of minutes of the previous meeting**

The minutes were approved and signed.

#### **11. Any matters arising not already dealt with**

##### **a) Timetable for 2007-08**

The timetable for next year is almost finalised. Dr King is waiting to hear back from Russ Ross on his availability to teach ML.

#### **12. Date of next meeting**

To be announced.