



## **6. Fire**

- 6.1 MMcD reported that the fire warden training refresher went well. The department now have 6 new wardens and 38 in total.
- 6.2 It was also reported the Evac retraining session went well with a total of 14 trained now.
- 6.3 PB reported the Fire Safety Unit have sent through a swine flu contingency plan. It is thought that we are prepared and already follow the recommendations in the Assessment.

## **7. Building Matters**

- 7.1 The department now have 2 working lifts. IBP reported there has been improvement made on the lift for the emergency alarm as we now have 2 phone lines allowing the list to be identified.
- 7.2 PB reported on the festival of Interactive Technology which used sides of the building, outside office hours. The general view was that there were no problems.

## **8. Lasers**

None

## **9. West Cambridge Site**

- 9.1 PB reported on the yellow lining work on Clerk Maxwell Road has been agreed and should take place soon. There is also seen to be a need to add a chicane, while keeping the route passable to cycles, including those for carrying children such as trailer bikes. A design has not yet been suggested, but when one is proposed, there will be consultation with users of the site.

MK expressed his concerns about the very concept of chicanes, especially on nursery approach routes where they form a major nuisance and hazard for parents with cycle trailers. He urged a review of the policy of deploying chicanes on University cycle routes, with a view of removing them entirely, in favour of measures to improve visibility.

## **10. Any Other Business**

- 10.1 IBP asked if the health and safety posters on the notice boards in the main entrance and student entrance could be updated before the Lab induction day. Reception will phone the existing numbers and check they are still correct.
- 10.2 IBP reported on a visit from the fire brigade on Saturday morning. There was too much equipment running with extension leads daisy chained. It's not known what actually set the alarm off but security came and dealt with the problem. The department compiled a report and improvements have already been made in SS06. Building Services will continue to monitor the room.
- 10.3 MK reported to the committee he will be updating the local safety web pages. If anyone has any suggestions they are to contact him direct.

10.4 MK also reported that it is not easy to contact an out of hour's first aider. He suggested with get an extra line with some form of Hunt Group for the First Aiders. PB wanted to make sure that people contact reception in the first instance and to use this procedure if Reception is not contactable.

**ACTION: PB**

11. **Date of Next Meeting**  
8<sup>th</sup> December 2009