Present: Lise Gough, Martyn Johnson, Markus Kuhn, Ian Lewis, Andrew Moore, Stephen Murdock, Andrew Pitts (chairman), Laurel Riek, Peter Sewell and Graham Titmus (secretary).

1. Welcome new members:
   Andrew Moore,
   Markus Kuhn (on leave until 1 October 2010).

Apologies for absence: none.
Declarations of interest: none.

2. Minutes of the last meeting (21 May 2009).
Matters arising: none.

   Leave to fill the established post recently vacated by Ian Grant is currently blocked in order for the University to meet required cost savings.

4. Infrastructure:
   (a) CIF-funded upgrade of server rooms.
       The CIF work is progressing, but is hindered by illness. Contracts are currently being sought for the bulk of the work. Part of the expenditure will be on measuring the building’s energy efficiency.
   (b) Filer upgrade.
       The upgrade to the filer should cost about 92000. We are attempting to get single supplier exemption as there is no alternative.
   (c) Wireless networking.
       IL provided some data on Lapwing wireless usage in the Laboratory. The need to upgrade our wireless infrastructure to take advantage of the University wide roaming service is now pressing. After some discussion it was agreed that given the changeable nature of the resources we should rent access points from the University Computing Service provided that they are able to accommodate our existing internal private network and open access public network.

5. Research group needs.
   (a) Policy for provision of equipment for RAs.
       The changing EPSRC position on equipment funding may require us to provide baseline computing facilities for RAs out of Laboratory funds. If it does, then we will draw up a specification of what will be provided by the Laboratory. In the meantime it was decided to seek clarification as to what the funding bodies expect.
6. Any other business: none.

7. Date of next meeting.

The date of the next meeting will be arranged after receipt of a paper analysing RA and research students use of computing facilities from their representatives.