

UNIVERSITY OF CAMBRIDGE

FACULTY OF COMPUTER SCIENCE & TECHNOLOGY

Chairman: Dr R D H Walker

Secretary: Mrs M A Sammons

The Directors of Studies Forum held on Tuesday 1 July 2014 at 10:15 in FW11 in the William Gates Building

Present

Prof J M Bacon (J)
Dr A R Beresford (R)
Prof AA Copestake (Observer)
Dr J K Fawcett (Chu,LC,M,N)
Dr D J Greaves (CC)
Dr T G Griffin (K)
Mr C K Hadley (PEM)
Dr R K Harle (D&F& ED)
Dr J M Hayman (E)
Dr S B Holden (T)
Prof I M Leslie (CHR)
Dr K Moody
Dr S W Moore (TH)
Dr S J Murdoch (CHR)

Dr A Norman (T)
Prof L C Paulson (CL)
Ms D E Pounds (Teaching Admin Mgr)
Dr A C Rice (Q)
Prof P Robinson (CAI)
Dr B Roman (H)
Mrs M A Sammons (Teaching Admin Ast)
Mr M Schwarzkopf (JN&PET)
Mrs C Stewart (Departmental Secretary)
Dr S Taraskin (CTH)
Dr G Titmus (CAI)
Dr CP Town (W)
Dr R D H Walker (Q)
Dr R Watts (SE)

1. Apologies for absence

Dr P J Buttery, Dr B G Roberts

2. Matters arising from previous meeting

- I. The acting Director of Studies for St Johns confirmed that the Computer Science with Mathematics options have been updated and clarified on the CL website.
- II. It was agreed that colleges would keep their mock exams diverse but would share resources.

3. Sabbatical leave

Notification was given that Dr Arthur Norman would cover for Dr Sean Holden during his sabbatical leave.

4. Any other business

- I. The TSA examination assessment. Dr A Rice
- II. Review of the tripos. Dr David Greaves
- III. Timing of the meetings of this forum. Chris Hadley

5. Part IA and advanced information before students arrive.

Once the first year students arrive at the Lab, it would be useful for lecturers to have some background academic information. Prof A Copestake requested that DoS agree a mechanism to feed this information into the Department. It was agreed that

the information on CamSIS should be shared, and distributed to the department.

Action DP

- 6. DoSs with limited familiarity with P III and ACS may require advice from ACS course director.**
It was agreed that a better mechanism is required for DoS to receive feedback from students. If some DoS do not have a role in the Lab, their knowledge of P III / ACS may be limited. Support can be sought from the course director, ARB.
- 7. Part IB group project changes for 2015**
Following extensive investigation, it has been agreed to increase the number of ticks from 2 to 4. The instructions will be adjusted accordingly. The one hour at 11:00 for informal group meetings has been extended to two and lecture timings adjusted to accommodate this. Closer monitoring will be introduced.
- 8. Review of examinations and summer pool.** The Chair welcomed the speedy receipt of exam results via email and requested that, in cases of failure, it would be helpful to students for the Chair of Examiners to contact the College Senior Tutor confidentially to advise of failure before the publication of results.
- 9. Feedback for Part II dissertations**
It was agreed there is no official mechanism for feedback for Part II dissertations. The meeting agreed the best advice to students was to take advice from their DoS, to read the Pink book and look at the past dissertations in the library.
- 10. Any other business**
 - I. TSA. There is no plan to reduce the time of results getting from the Admissions Office to the colleges.
 - II. Current plans to amend the Tripos. David Greaves gave a presentation of how the first year Tripos might develop. Consultations are currently taking place on developing a modular tripos and input from Directors of Studies was welcomed.
 - III. Although it is difficult to provide IA exam results in the current timeframe, other constraints make it impossible to change the date of future meetings.
- 11. Date of next meeting**
To be advised via doodle poll.

