

**UNIVERSITY OF CAMBRIDGE**  
**FACULTY OF COMPUTER SCIENCE & TECHNOLOGY**

Chairman: Dr R D H Walker

Secretary: Mrs M A Sammons

The Directors of Studies Forum held on Wednesday 8 January 2014 at 14:15 in FW11 in the  
William Gates Building

**Present**

Prof J M Bacon (J)  
Dr A R Beresford (R)  
Prof AA Copestake (Observer)  
Dr J K Fawcett (Chu,LC,M,N)  
Dr D J Greaves (CC)  
Dr T G Griffin (K)  
Mr C K Hadley (PEM)  
Dr R K Harle (D&F& ED)  
Dr J M Hayman (E)  
Dr S B Holden (T)  
Prof I M Leslie (CHR)  
Dr S W Moore (TH)

Dr A Norman (PET&T)  
Prof L C Paulson (CL)  
Ms D E Pounds (Teaching Admin Mgr)  
Dr A C Rice (Q) (Observer)  
Prof P Robinson (CAI)  
Dr B Roman (H)  
Mrs M A Sammons (Teaching Admin Ast)  
Malte Schwarzkopf (JN)  
Mrs C Stewart (Departmental Secretary)  
Dr S Taraskin (CTH)  
Dr R D H Walker (Q)  
Dr R Watts (SE)

**1. Apologies for absence**

Dr P J Buttery (HH)  
Dr B G Roberts (SID)  
Dr A B Roman (H)  
Dr G Titmus (CAI)  
Dr C P Town (W)

**2. Matters arising from previous minutes**

Dr Harle requested the following correction to point 3i:

The University Admissions Forum has agreed the following arrangements to handle more consistently applications for Computer Science with Mathematics:

Colleges should make offers to applicants based on A Level results. Any applicant for Computer Science with Mathematics would have a tick on their UCAS form requiring STEP. Should the applicant be unsuccessful in the STEP paper, they will still have a UCAS offer.

It was also noted that the Lab website offers an incoherent explanation of the ComSci and Maths options. **Action DJG and DP** will clarify and amend the details.

**3. Notification of any other business**

Dr Arthur Norman announced he will be standing down as Director of Studies at Peterhouse College. Dr Robin Walker will also be standing down as Director of Studies at Murray Edwards College. Replacements are being sought.

- 4. Review of applicants for the 2014 Winter Pool**  
To date, 118 conditional offers had been made and the projected figure of entrants for October 2014 is 95.  
The Forum discussed the possibility of scanning pool College interviewer comments to have them available at the Winter Pool. The consensus of opinion welcomed the idea. A concrete proposal to implement this will be brought to the next meeting.  
**Action RKH.**

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- 5. Proposal on pooling resources for a standard cross-college mock exam. Dr TG Griffin.**  
The Forum welcomed the possibility of pooling resources rather than a complete examination paper as each college follows its own individual procedure. Pooling questions was considered a good way forward. Discussions are ongoing and Dr Griffin will contact all Directors of Studies in November 2014 to set this in motion.  
**Action TGG.**
- 6. The date of the next meeting will be 1<sup>st</sup> July 2014 at 10:15 am**  
Refreshments will be provided.